



# USING WETRANSFER

How to transfer up to 2 GB

WeTransfer.com is an online service which can be used free of charge, to transfer data up to 2 GB to others via e-mail.

- 1) Visit <https://wetransfer.com/>
- 2) If given the choice, choose to use the FREE VERSION (up to 2 GB).
- 3) Add the files you want to send, either by drag/drop or click on the "Add your files" text.
- 4) Enter the e-mail address to the recipient. Multiple addresses can be sent to simultaneously; press ENTER after you have written the e-mail address.
- 5) Enter your own e-mail address.
- 6) Write a short message.
- 7) Click the button "Transfer".

Should you require support to use WeTransfer, please do not hesitate to write us at [info@coloquick.com](mailto:info@coloquick.com) or call us at +45 97 53 73 33.

